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**ICU Nurse Staffing Regulation
Public Hearing Guidelines**

The Health Policy Commission (“Commission”) will hold two (2) public hearings regarding the proposed regulation 958 CMR 8.00, *Registered Nurse-to-Patient Ratio in Intensive Care Units in Acute Hospitals*, on March 25, 2015 (in Boston) and April 2, 2015 (in Worcester*). Please see the [Notice of Public Hearing](#) for additional details.

The Commission is releasing the following guidance in advance of the public hearings:

1. Interested parties wishing to testify on the proposed regulation may do so at one of the public hearings.
2. Testimony should focus on the proposed regulation 958 CMR 8.00. Parties are encouraged to review the [focus questions](#) to help organize their testimony. Parties are also encouraged to comment on the [proposed quality measures](#) in their testimony.
3. The Commission anticipates a high volume of parties interested in testifying at the hearings. Individual parties will have no more than three (3) minutes to present. The Commission encourages panels of coordinated testimony. Panels are limited to four (4) panelists and will be given no more than ten (10) minutes to present.
4. There will be a sign-up sheet for testimony at the hearings. Individual parties should sign up for themselves; one member of a panel or a representative of the organization(s) represented on the panel should sign up for the panel. The Commission will determine the order of testimony on the day of the hearing.
5. Parties are encouraged to submit a copy of their testimony to HPC-regulations@state.ma.us. See the [Notice of Public Hearing](#) for additional details.
6. All comments submitted to the Commission may be posted on the Commission’s website and released in response to a request for public records. Please do not include any information in either oral or written comments that may lead to the identification of a patient, other than oneself.

The Commission will accept written public comment on the proposed regulation until April 6, 2015 at 12 noon. The text of the proposed regulation and related documents may be viewed on the Commission’s website at www.mass.gov/hpc by selecting “Regulations” or “Nurse Staffing.”

*Parties driving to Worcester State University on April 2 must display a parking pass in order to park on campus. Please see the [Notice of Public Hearing](#) on the Commission’s website for details.